# MedPub, Inc. Privacy and Shipping Policy

# **Privacy Policy**

## Transparency

At MedPub, Inc., we are acutely aware of the trust you place in us and our responsibility to protect your privacy. As a part of this responsibility, we let you know what information we collect when you use our services. We are committed to protecting your privacy and ensuring the security of your personal information. Our privacy policy outlines the information we collect and how we use it.

## Information We Collect

We request information from you on our registration and order forms. In order to complete your purchase we require you to submit contact information (such as name, email, and mailing address), and financial information (such as credit card number, expiration date, and billing address).

## How We Use Information We Have Collected

At MedPub, Inc., we want to give you the best possible service and fulfill your orders exactly as you've requested. In order to do this, we use collected information to:

- Process and track your order
- Provide you with the services requested
- Contact you about the status of your order

## Information We Share with Others

We contract with other companies to provide certain services, including credit card processing. We provide these companies with only the information they need to perform their services, and we work closely with them to ensure that your privacy is respected and protected. These companies are prohibited by contract from using this information for their own marketing purposes or from sharing this information with anyone other than MedPub, Inc.

#### Security

It is our intent to protect against the loss, misuse, or alteration of information you have given us. We use a variety of current technologies and processes for protection of our customer data. We limit the information we provide to outside companies with whom we contract to only what they need to carry out their responsibilities. When you make a purchase, your transactional information is transmitted in a safe, encrypted format.

#### **Shipping Policy**

If there are products to be shipped, they will ship UPS Ground within 3 business days after payment is received.